

**Fairfax County Park Authority
Board Meeting
September 15, 2004**

NOTE: JOINT MEETING - Park Authority Board / Park Partners was held prior to the start of the Park Authority Board meeting.

The Chairman convened the meeting at 7:49 p.m. at Park Authority Headquarters, 12055 Government Center Parkway, Fairfax, Virginia 22035.

Board Members

Winifred S. Shapiro, Chairman
Gilbert S. McCutcheon, Vice Chairman
Jennifer E. Heinz, Secretary-Treasurer
Edward R. Batten, Sr.
Glenda M. Blake
Kevin J. Fay
Kenneth G. Feng
Georgette Kohler
George E. Lovelace
Joanne E. Malone*
Harold L. Strickland
Frank S. Vajda

*Board Member Absent

Staff

Michael A. Kane, Director
Timothy K. White, Deputy Director
Nancy L. Brumit, Administrative Assistant

Charlie Bittenbring
Bob Brennan
Cindy Messinger
Miriam Morrison
Lynn Tadlock

Kirk Holley
Heather Melchior
Ted Zavora

Guests: Earl Hodnett, County Wildlife
Biologist
Harry Glasgow, Citizen

AGENDA CHANGES

Mrs. Shapiro asked if there were any changes to the Agenda. Mr. Kane brought the Board's attention to the REVISED Park Authority Board Agenda dated September 15, 2004.

Mrs. Shapiro announced that she would proceed with the REVISED Agenda. **There were no objections from the Park Authority Board.**

OTHER MATTERS

Recently Appointed Executive Director of the Park Foundation

Mr. Kane introduced Bob Brennan, the recently appointed Executive Director of the Park Foundation. Bob comes to the Park Foundation with 18 years of experience as a senior

non-profit manager specializing in comprehensive institutional advancement, planned and major gift strategies and solicitation, marketing and fundraising management.

Mr. Kane reported that Bob most recently served as President at Aronson Philanthropic Partners in Rockville, Maryland where he focused on establishment of a philanthropic consulting practice that specialized in the development of planned and major gift programs for charitable organizations that included the National Park Foundation, Wolf Trap, VFW Foundation, the University of Maryland and Landon School. Bob also worked as the Director of Planned and Major Gifts for the Humane Society of the United States, the nation's largest animal protection organization.

ADMINISTRATIVE ITEMS

ADMIN-1 Approval - Resolution of Appreciation to Eugene Biglin for His Service on the Park Authority Staff

Mr. McCutcheon **MOVED** the Park Authority Board approve the resolution for Mr. Biglin upon his departure from the Park Authority; **SECONDED** by Mr. Strickland. The MOTION was **APPROVED** with Ms. Malone being absent.

Presentation of the Resolution will be during Gene's Retirement Party on Friday, September 17, 2004.

On behalf of the Park Authority Board, Mrs. Shapiro stated that Gene's retirement will be a real loss to the Park Authority. Gene has been a hard worker in the Resource Management Division and he will be greatly missed.

ADMIN-2 Adoption of Minutes - July 28, 2004, Park Authority Board Meeting

Mr. Strickland **MOVED** the Park Authority Board accept the minutes of the July 28, 2004, Park Authority Board meeting; **SECONDED** by Mr. McCutcheon. The MOTION was **APPROVED** with Ms. Malone being absent. There was no discussion on this item.

Park Authority Board Minutes Approved and Signed on September 29, 2004

ADMIN-3 Approve Request for Land Dedication for Preliminary Plan 4344-PL-0-1, Aiken Property 7138 & 7142 Penguin Place

This item was reviewed by the Planning and Development Committee on September 8, 2004, and approved for submission to the Park Authority Board.

Mr. Fay **MOVED** the Park Authority Board approve the following summary comments regarding Preliminary Plan 4344-PL-01-1, Aiken Property 7138 & 7142 Penguin Place:

- The Fairfax County Park Authority requests the applicant dedicate the northwestern portion of the property identified as Outlot A (with the exception of the SWM BMP area), approximately 1.587 acres, to the Park Authority as an addition to Pimmit Run Stream Valley Park.
- The applicant should provide a 6-foot wide asphalt trail within Outlot A that connects to the Pimmit Run Stream Valley Park.

The MOTION was **SECONDED** by Mr. Strickland and **APPROVED** with Ms. Malone being absent. There was no discussion on this item.

ADMIN-4 Approve Request for Land Dedication for RZ/FDP 2003-PR-018, Landmark Development/Sutton Road Adjacent to Nottoway Park

This item was reviewed by the Planning and Development Committee on September 8, 2004, and was approved for submission to the Park Authority Board.

Mr. Strickland **MOVED** the Park Authority Board approve the following summary comments regarding RZ/FDP 2003-PR-018, Landmark Development/Sutton Road:

- The Fairfax County Park Authority requests the applicant dedicate the eastern portion of the property, approximately 0.4 acres, to the Park Authority as an addition to Nottoway Park.
- The applicant should dedicate \$6,095 to the Park Authority for recreational facility development.
- The applicant should commit to providing a Phase I Archeological Survey of the property to document the presence or absence of cultural resources.
- The applicant should provide a public access trail from the proposed sidewalk along Sutton Road to Nottoway Park.

The MOTION was **SECONDED** by Mr. Feng and **APPROVED** with Ms. Malone being absent. There was no discussion on this item.

ACTION ITEM

A-1 FY 2005 Deer Management Program

This item was reviewed by the Resource Management Committee on July 28, 2004, and approved for submission to the Park Authority Board.

Mrs. Heinz **MOVED** the Park Authority Board approve the FY 2005 Deer Management Program proposed by the County Wildlife Biologist; **SECONDED** by Mr. McCutcheon. The MOTION was **APPROVED** with Ms. Malone being absent. There was no discussion on this item.

INFORMATION ITEMS

I-1 New Partnership Initiatives with INOVA - Park Authority/Mt. Vernon Cardiac Health and Rehabilitation

This item was reviewed by the Park Services Committee on September 8, 2004, and approved for submission to the Park Authority Board.

The board reviewed the item regarding the New Partnership Initiatives with INOVA - Park Authority/Mt. Vernon Cardiac Health and Rehabilitation. No action was necessary. There was no discussion on this item.

I-2 Park Proffers Update

This item was reviewed by the Planning and Development Committee on September 8, 2004 and approved for submission to the Park Authority Board.

The board reviewed the item regarding the Park Proffers Update. No action was necessary. There was no discussion on this item.

I-3 Contract Activities During Board Recess

This item was reviewed by the Planning and Development Committee on September 8, 2004 and approved for submission to the Park Authority Board.

The board reviewed the item regarding the Contract Activities during Board Recess. No action was necessary. There was no discussion on this item.

Park Authority Board Minutes Approved and Signed on September 29, 2004

CHAIRMAN'S MATTERS

- **Appointment of Board Representative on Stakeholders' Group Reviewing Park and Recreation Policies and Objectives of the Comprehensive Plan.**

Mrs. Shapiro appointed Mr. Batten to be the Park Authority Board Representative on the stakeholders' group reviewing the Park and Recreation policies and objectives of the County Comprehensive Plan. **WITHOUT OBJECTION, SO ORDERED.**

- **Appointment of Board Representative on the Planning Committee for the Virginia 2007 Community Application.**

Mrs. Shapiro appointed Mr. Lovelace to represent the Park Authority Board on the Planning Committee for the Virginia 2007 Community application as part of the celebration of the 400th Anniversary of Virginia and in remembrance of the founding of Jamestown, the first permanent English settlement in the New World. The Virginia 2007 program will celebrate the culture, heritage and future of individual communities throughout Virginia. **WITHOUT OBJECTION, SO ORDERED.**

- **Nottoway Park Master Plan Revision Returned to Planning and Development Committee**

Mrs. Shapiro stated that at the Planning and Development Committee meeting last week during discussion of the proposed Nottoway Park revised master plan, Board Members present asked staff to provide a map and appropriate text for consideration of an alternative proposal that would allow for an additional rectangular field. The committee direction was that the plan could thereby be moved forward for a full discussion of both the alternative and the recommendation at the board meeting on September 29. However, since the committee meeting, Joanne Malone, the Providence District Member in whose district Nottoway Park is located, has been scheduled for eye surgery on September 21, with a follow-up visit to Baltimore on September 29. Therefore, it appears that she will not be able to attend the board meeting that evening, or be prepared to discuss this important master plan for her district.

Without objection and in accordance with her discussion with Mr. Strickland, Chairman of the Planning and Development Committee, Mrs. Shapiro deleted the Nottoway Park Master Plan Revision item from the September 29 Park Authority Board Agenda and scheduled further discussion of Nottoway Park Master Plan Revision for the October 6 Planning and Development Committee meeting. **There were no objections from the Park Authority Board.**

- **Director's Performance Evaluation**

If they had not already done so, Mrs. Shapiro reminded the board members to submit their comments to her for the director's performance evaluation as soon as possible.

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DIRECTOR'S MATTERS

- **Northern Virginia Hosts Virginia Recreation and Park Society 50th Annual Conference**

Mr. Kane announced that the 2004 Annual Conference of the Virginia Recreation and Park Society will be held on September 25-28 at the Hilton Alexandria Mark Center. This is the first time in 18 years that the conference has been held in Northern Virginia. Fairfax County Park Authority staff has been involved for over a year with planning the conference.

Mike Kane and Cindy Messinger are co-chairs of the Education and Program Committee

Lynn Tadlock, John McCarthy, Pat Cook, Ellen Greenberg and Janet Weaver were responsible for arranging speakers and room hosts for three of the eight conference education tracks.

Eleven sessions will feature Park Authority speakers:

Nick Duray-Activity Trends-What's Hot, What's Not

Heather Melchior and Liz Crowell-Developing an Agency-wide Natural Resource Management Plan

Michael McDonnell-Making Friends with a Friends Group

Tawny Hammond-Doggone Fun!

Kirk Holley and Sandy Stallman-Conducting a State of the Art Needs Assessment

Kay Rutledge and Bill Price-Alternative Funding Options for Park Operations/Maintenance

John Lehman and Chris Hoppe-How to Successfully Execute the Design Phase for Park Projects

Gary Logue-The ABCs of Inclusion

Lynn Tadlock and Sandy Stallman-Engaging the Community in a Needs Assessment Process

Kirk Holley and Scott Sizer-Park Planning and the Green Infrastructure Model.

Jim Seeley-Innovative Aquatic Exercise the Fun and Fitness way

- **Charlie Bittenbring Appointed Director of Park Services Division**

Mr. Kane announced that, in August, Charlie Bittenbring was appointed as Director of the Park Services Division. Charlie had been serving as Acting Director of the division since January. With a Park Authority career spanning 28 years, Charlie has a vast amount of experience in Park Services and has been instrumental in developing many of the division's programs and facility operations.

Mr. Kane stated that Cindy Walsh will be the primary contact for all RECenter business and activities.

- **West County Field House Partnership Dissolved**

As he had informed the Board in August, Mr. Kane reported that the West County Field House agreements between the Park Authority and West County Field House LLC have dissolved due to the inability to get commercial financing for the project. Staff will be returning to the Board with a proposal as to how the Park Authority will proceed to meet the content of the agreement with FCPS to provide a field house facility on the property.

- **Athletic Council Meeting**

Mr. Kane reported that Messrs White and Zavora had just returned from attending the Athletic Council meeting this evening where they presented the 2004 Park Bond information. Mr. White reported that the Park Authority's presentation to the Athletic Council went very well, their questions were answered satisfactorily and they were very pleased. Mr. White stated that the Athletic Council will be supporting the Fall Park Bond Referendum.

Mr. White commended Mr. Zavora for a wonderful presentation.

- **Second Annual All Hands Meeting**

Mr. Kane reported that the Second Annual All Hands meeting was held yesterday at Burke Lake Park. Highlights of the meeting included the presentation of the 2004 "Trailblazer Awards" the employee's own awards program, the kick off of the agency stewardship education program for staff along with the Director's annual address to staff.

During the All Hands meeting, Mr. Kane reported that he had announced a new program called the Director's Leadership Awards. This program is designed to provide reinforcement of our 7 agency values by recognizing employees who have promoted, demonstrated or exemplified any of the Park Authority Values. This program is open to all Park Authority employees and volunteers.

Employees will be awarded a lapel pin, award certificate and recognition on the Park Authority's internal INFO web site and in ParkNews. Mr. Kane reported that he will have the honor of presenting the pin and certificate directly to the employee at their work location.

- **New Entrance Road at Sully Historic Site**

Mr. Kane stated that as the Board is aware, staff has been discussing with MWAA about securing access to enter Sully from the north end of the property for quite some time. The Sully Historic Site will be losing its entrance directly off of Route 28 due to the ultimate completion of the Branesfield Road interchange.

Staff has been able to negotiate a temporary right-of-entry agreement from MWAA so that we may proceed with final planning and design of the new entrance road.

Unless otherwise directed, the Director will proceed with signing this right-of-entry agreement immediately. Staff will be bringing back to the Board a final agreement with MWAA later this year that will permanently secure access to Sully and to the MWAA property south of Sully. **There were no objections from the Park Authority Board**

- **FCPA Blue Team Wins 2004 Fairfax County Coed Softball Championship**

Mr. Kane reported that the FCPA Blue Team defeated the Department of Planning and Zoning with a score of 12-2 to win the 2004 Fairfax County Coed Softball Championship. Members of the championship team include:

Greg Phipps	Jackie Falcon
John Boaz	Dan Sutherland
Stephanie Powers	Claudia South
Charlie Boaz	Steve Lewis
Mark Rogers	Ray Cooksey
Karen Kressin	Ed Busenlehner
Brian Dreyer	Libby Busenlehner
Kelly Boaz	Kelly Davis

Mr. Kane congratulated all members of the Blue Team on their championship win.

COMMITTEE REPORTS AND SPECIAL ASSIGNMENTS FOR THE RECORD

NOTE: No committee minutes were entered FOR THE RECORD at this meeting. Committee minutes are entered FOR THE RECORD during the second Park Authority Board meeting each month.

BOARD MATTERS

- **Laurel Hill Adaptive Reuse Task Force**

Mrs. Heinz reported that the Laurel Hill Adaptive Reuse Task Force will hold its last meeting on Monday, September 20, 2004 at the Government Center. It appears that the reuse will not have any impact on the park and its use will be for part education, residential and a small town center. Mrs. Heinz invited Board Members to attend the last Task Force meeting on Monday at 7:00 p.m.

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- **Public Hearing for the Ox Hill Battlefield Park and Confederate Fortifications Historic Site (formerly Union Mills) Master Plan**

Mr. Feng thanked Chairman Shapiro and Board Members Strickland and Vajda for attending the public hearing on September 13, 2004, for the Ox Hill Battlefield Park and Confederate Fortifications Historic Site (formerly Union Mills) Master Plan. Mr. Feng reported that the meeting was very successful and well attended.

- **Annual Mason District Festival**

Mr. Vajda invited Board Members to attend the Annual Mason District Festival on Saturday, September 18, 2004 (Raindate: Sunday, September 19, 2004) at Mason District Park. Mr. Vajda stated that this is the major fundraiser, which helps support the Spotlight by Starlight Summer Concert Series among other things. Because of the upcoming weekend weather reports (Hurricane Ivan), Mr. Vajda suggested Board Members give him a call or call the park prior to coming to ensure that the event has not been cancelled.

- **Historic Huntley Vandalized.**

Mr. Batten reported that on Monday, September 13, 2004, staff discovered that Historic Huntley had been vandalized. However, on the bright side, while Cindy Messinger was checking on the damage she discovered the magnificent view from the upstairs window. Actually, the view is the same as when someone lived there; there is no obstruction of the view.

Newly Adopted Granddaughter

Mr. Batten announced that his daughter and her husband have adopted a baby girl, making him a proud grandfather for the third time.

- **There were no other BOARD MATTERS reported.** Board Members Blake, Fay, Kohler, Lovelace, McCutcheon, Strickland had no board matters. Ms. Malone was absent.

CLOSED SESSION

At 8:14 p.m. Mrs. Heinz **MOVED** the Park Authority Board convene in closed session for

- a. Discussion of the acquisition or disposition of real property for a public purpose, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of this public body in **Springfield and Dranesville Magisterial Districts** pursuant to Virginia Code 2.2 – 3711(A)(3)
- b. Discussion of Closed Session Minutes dated **July 28, 2004** pursuant to Virginia Code 2.2.3712(H).

The MOTION was **SECONDED** by Mr. McCutcheon.

- Update on Land Acquisition in the Springfield District
- Update on Land Acquisition in the Dranesville District
- Closed Session Minutes dated July 28, 2004

The MOTION was **APPROVED** with Ms. Malone being absent.

Land Acquisition Matters and Legal Matters and Closed Session Minutes were discussed.

At 9:09 p.m. Mrs. Heinz **MOVED** the Park Authority Board return to the Open Session; **SECONDED** by Mr. McCutcheon. The MOTION was **APPROVED**.

CERTIFICATION OF CLOSED SESSION

Mrs. Heinz **MOVED** the Park Authority Board certify that, to the best of our knowledge, only public business matters lawfully exempted from open meeting requirements under Virginia Code 2.2-3712 and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board; **SECONDED** by Mr. McCutcheon. The MOTION was **APPROVED** with Ms. Malone being absent.

Park Authority Board Minutes Approved and Signed on September 29, 2004

ACTIONS FROM CLOSED SESSION

NOTE: For consistency in reporting and future research, the Administrative Assistant keeps all items in numerical order as discussed during Closed Session.

- C-1. Update on Land Acquisition in the Springfield District
Mr. Strickland **MOVED** the Park Authority Board request staff to write a letter to the County Executive expressing the Park Authority's needs for the land known as the Pohick School Site for park purposes and to include data from the Park Authority's Needs Assessment to support this request; **SECONDED** by Mr. Lovelace. The MOTION was **APPROVED** with Ms. Malone being absent.

Mrs. Shapiro will testify at the October 18, 2004 Public Hearing on the Pohick School Site. **There were no objections from the Park Authority Board**

- C-2. Update on Land Acquisition in the Dranesville District
There was no action on this item.

- C-3. Closed Session Minutes dated July 28, 2004
Mr. Strickland **MOVED** the Park Authority Board accept the Closed Session Minutes dated July 28, 2004 as discussed in Closed Session; **SECONDED** by Mr. McCutcheon. The MOTION was **APPROVED** with Ms. Malone being absent.

ADJOURNMENT

At 9:10 p.m. Mrs. Heinz **MOVED** that the Park Authority Board meeting be adjourned; **SECONDED** by Mr. McCutcheon. The MOTION was **APPROVED** with Ms. Malone being absent.

Minutes Approved at Meeting
on September 29, 2004

Jennifer E. Heinz
Secretary-Treasurer

Michael A. Kane, Director

Park Authority Board Minutes prepared by

Nancy L. Brumit, Administrative Assistant

Park Authority Board Minutes Approved and Signed on September 29, 2004